

LANDSCAPE ARCHITECT

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About ESP

Environmental Solutions through Partnership (ESP), is a multi-disciplinary environmental consultancy founded in 2004. We deliver our services by working closely in partnership with clients and with key consultancy partners who share our values and objectives. A partnership approach means building a long term relationship with clients by ensuring that effective environmental solutions are provided that are appropriate to the brief, the customer's needs, best practice and current legislation.

Landscape Architect – Job Specification

The duties and responsibilities of the role are;

1. To have responsibility for the delivery of assigned projects and to assist colleagues in the in the preparation and implementation of other projects upon request.
2. To carry out thorough site appraisals and surveys and all necessary research prior to proceeding with projects.
3. To prepare masterplans, concept designs, restoration plans and detailed designs for a range of projects.
4. To prepare health and safety plans (under CDM regulations), contract documentation and specifications for the implementation of landscape work in accordance with the client's brief and budget.
5. To carry out landscape and visual impact assessments, including desktop research, site and photographic surveys, identification of receptors, assessment of impacts and effects and preparation of mitigation and enhancement strategies.
6. To prepare reports at a variety of scales and work stages, including preliminary landscape and visual appraisals, landscape strategies, green belt impact assessments, maintenance and management plans and design and access statements.
7. On behalf of local planning authority clients, to critically evaluate the landscape and visual aspects of proposed developments and provide clear, timely and evidence-based advice.
8. To assist in the production of proofs of evidence for planning inquiries.
9. To complete electronic weekly time sheets and maintain awareness of the available fee and expense budgets for projects being undertaken
10. To prepare and submit monthly invoices and client statements of account for assigned projects.

11. To maintain and develop client relationships and to identify opportunities for and win new work
12. To undertake other associated duties commensurate with the position which may from time to time incidentally arise, develop or be assigned.
13. To ensure that health and safety policies are implemented at all times and raise any concerns regarding their operation or any other safety matters with Directors.

Landscape Architect – Person Specification

Criteria	Essential requirements
Qualifications	<p>Degree in Landscape Architecture or associated academic discipline</p> <p>A Post-graduate diploma or degree or equivalent qualification accredited by the Landscape Institute</p>
Experience	<p>Experience in a landscape design office supervised by a Chartered Member of the Landscape Institute;</p> <p>General experience of hard and soft landscape design;</p> <p>Experience of CDM Regulations and Health and Safety legislation;</p> <p>Experience of working to agreed fee budgets and project deadlines.</p>
Skills and Ability	<p>Eligibility to work in the United Kingdom</p> <p>Ability to write clearly and concisely and make balanced judgements</p> <p>Excellent spoken and written English</p> <p>Good design and graphic skills, oral communication, written and numeracy skills</p> <p>Proficiency in the following software or demonstrable ability to learn new applications quickly and effectively</p> <ul style="list-style-type: none"> • Word • Excel • AutoCAD or similar • LSS • CorelDraw and PhotoPaint • GIS <p>Full driving licence and willingness to use a hire car and to undertake site visits and travel, involving occasional overnight stays</p> <p>Ability to communicate effectively with clients, fellow employees and project team members</p>

<p>Behaviours</p>	<p>Welcomes new ideas and seeks to understand how they can be applied to work Continuously develops and updates professional expertise Demonstrates an ability to organise own work to maximise efficiency and productivity and to meet required performance targets. Flexible approach to work hours, location, and getting the job done Acts with tact and diplomacy in all aspect of work Shows initiative and is a proactive self-starter Ability to think critically and problem solve Embraces equality and diversity issues in the workplace</p>
<p>Training</p>	<p>Willingness to undertake CPD and develop skills in IT</p>