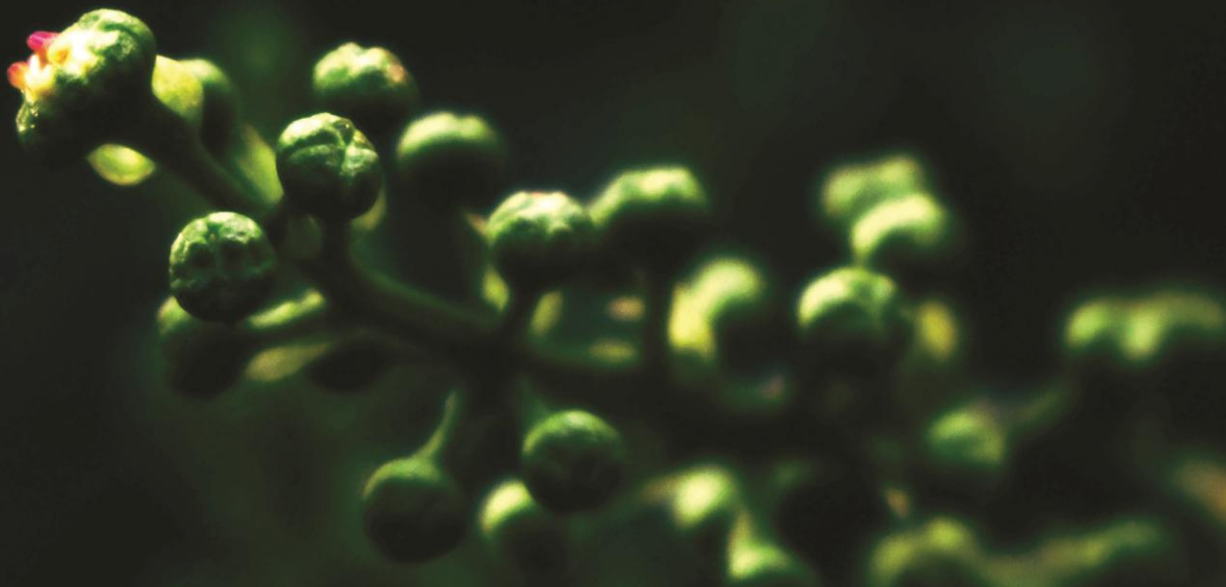


Open for
applications
now.

PLACEMENT PROGRAMME

Information Pack

2018-19



Knowledge - insight - consultancy - training



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ESP Ltd
The Creative Industries Centre
Wolverhampton Science Park
WV10 9TG
01902 771311
www.esp.uk.net

Company Background

Environmental Solutions through Partnership (ESP) Ltd is a multi-disciplinary environmental consultancy founded in 2004 which delivers services by working closely in partnership with its clients and consultancy partners who share the same values and objectives.

A partnership approach means building long term relationships with clients by ensuring that effective solutions are provided that are appropriate to the brief, the customers needs, best practice and current legislation. Our consultants deliver solutions for business and government clients, assisting them in managing and mitigating their resource use and related risks.

Our services include;

- Management Systems-
 - ISO 14001 (Environment)
 - ISO 9001 (Quality)
 - ISO 50001 (Energy)
 - OHSAS 18001/ISO 45001 (Health & Safety)
 - ISO 55,001 (Asset Management)
- Auditing
- Environmental Sustainability Training
- Landscape Planning
- Landscape Restoration & Management Plans
- Landscape & Visual Impact Assessment (EIA)
- Energy Surveys & Project Management

Our work has won our clients European and National recognition for excellence in environmental sustainability, from the European Commission to the Sunday Times. Our consultants have provided expert technical advice to both the United Kingdom Government and the European Commission.

About the ESP Placement

ESP is looking for the next generation of individuals to help us grow in all our market sectors and expand our current services through acquisition of new talent. Our placements cover a variety of the practice's activities; from landscape planning to environmental management, but also encompassing business development, marketing and administration. The year's placement is your chance to experience life in a professional practice, working with and shadowing professionals from a range of backgrounds. During your time with ESP you can expect to;

- Assess planning applications and draft landscape planning comments under the supervision of qualified landscape architects (on behalf of a Local Planning Authority);
- Learn drafting skills and plan production for landscape schemes;
- Understand how ecological landscape restorations are achieved and work on environmental statements for submission under EIA regulations;
- Work on client's Environmental Management Systems, including aspects & impacts matrices, legal registers, shadow environmental audits;
- Research legal requirements and changes to environmental legislation for our practice publications;
- Undertake data interpretation for environmental reports;
- Shadow our Business Development Manager, visit clients and attend networking events;
- Write practice newsletters and marketing materials;
- Undertake general business administration tasks to understand how a small business operates;
- Attend site visits to a variety of locations across the UK to understand the work we do on site.

Term

The term of this placement is flexible with an anticipated starting date between May-September 2018 but would look to run for a period up to 12 months. 3-5 days per week would be required although this too can be flexible to suit individual commitments. Successful applicants will be required to complete a volunteer's agreement to cover the period.

Person Specification

We are looking for someone who meets the following person specification;

- Is studying for an undergraduate degree in environment or related subjects.
- Is willing to learn new skills such as computer drafting packages & GIS.
- Is comfortable taking on a diverse range of tasks across the practice.
- Communicates well and is willing to integrate into the team at ESP.
- Someone looking to further their career in either Environmental Management/Sustainability or Landscape Management sectors
- Someone who presents themselves well to clients.

- Willing to travel to our offices in Wolverhampton to work.
- A UK driving licence is preferable although not essential.

Remuneration

ESP will pay an hourly rate in line with the minimum/living wage on a flexible 8-hour working day basis (including breaks).

Additional expenses occurred directly during your work will also be covered subject to prior agreement. Any additional mileage outside of your daily commute during your work placement will be paid at £.45ppm subject to approval.

Professional Development

ESP will actively seek to train the successful applicant wherever the opportunity arises by providing training and added value opportunities including-

- IEMA Environmental Auditing (3-day course) – Free (Normally £700)
- IEMA Making the Transition to ISO 14001:2015 (1-day course) – Free (Normally £300)
- IEMA Certified Auditing to ISO 14001:2015 (1-day course) – Free (Normally £300)
- Other training where applicable.

Career Beyond the Placement

ESP is proud to say that since beginning our placement programme in 2014, we have continued our relationship with successful students by employing them beyond the term of their placement, having previously supported final year students with part-time paid work and employment upon graduation.

We are keen to retain talented individuals within the company, and therefore will endeavour to continue to work with you where we can.

As a continually growing business, this is an opportunity to bring new and unique skills to the company and explore potential avenues for your future career.